

AsiaBlight

Terms of Reference for Members of the Coordination Committee, Scientific Committee, and Regional Representatives

July 2021

Membership: Three years with the possibility to continue in the role

Coordination Committee: Nominated by the International Potato Center

Scientific Committee members and Regional Representatives: Nominated by the Coordination Committee

Responsibilities for members of the Coordination Committee

- Propose strategic guidelines to manage and improve AsiaBlight and lead the discussion of such guidelines with the Scientific Committee and Regional Representatives.
- Propose an annual workplan for AsiaBlight, including objectives, activities, and funding. The annual plan will receive inputs from the Regional Representatives and the Scientific Committee.
- Organize quarterly meetings with the Scientific Committee and the Regional Representatives to update and discuss the progress of the annual plan.
- In collaboration with the Scientific Committee and the Regional Representatives, organize the annual or biennial AsiaBlight meeting.
- Prepare the proceedings for the annual or biennial AsiaBlight meeting no later than 6 months after the event.
- Liaise with other similar blight networks to ensure collaboration and knowledge exchange.
- Endorse scientists to represent AsiaBlight in international meetings.
- Maintain AsiaBlight website and ensure proper communication with members of the Scientific Committee and Regional Representatives.

Responsibilities for members of the Scientific Committee

- In collaboration with the coordination team, develop an annual workplan for AsiaBlight.
- In collaboration with the Coordination Committee, organize scientific sessions for the annual or biennial AsiaBlight meeting, including identifying keynote speakers; defining the program, speakers, and poster session; identifying rapporteurs and chairs; identifying the best presentations and posters; and identifying the venue for the next meeting.
- Attend the quarterly meetings called by the Coordination Committee and participate actively providing strategic and scientific guidance.
- Liaise with the Coordination Committee to identify new opportunities to fund and conduct late blight R&D activities at the regional level.
- Provide scientific support to Regional Representatives for late blight R&D activities as well as farmer training.

Responsibilities for Regional Representatives

- Attend and participate in the quarterly online meetings called by the Coordination Committee and organize meetings (every two or three months) with colleagues in the region.
- Liaise with researchers working on late blight in his/her region and progress their participation in activities coordinated by AsiaBlight.
- During the annual or biennial AsiaBlight meeting:
 - Provide an update on late blight R&D activities and late blight severity and incidence in his/her region. This update will include a presentation (10-15 slides) and a document (2-3 pages).
 - Contribute to discussions on the venue for the next meeting.
- If the annual or biennial AsiaBlight meeting is conducted in his/her region, provide support to the Coordination Committee and the Scientific Committee to organize the event, especially in terms of logistics.
- Liaise with the Coordination Committee to identify new opportunities to fund and conduct late blight R&D activities in his/her region.
- Collaborate with the Coordination Committee and the Scientific Committee to prepare the AsiaBlight annual plan.